

**CHILTERN DISTRICT COUNCIL  
LICENSING AND REGULATION COMMITTEE - 24<sup>th</sup> NOVEMBER 2011**

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*Background Papers, if any, are specified at the end of the Report*

**TAXI LICENSING SUB COMMITTEE PROCEDURES**

*Contact Officer: Martin Holt 01494 732055*

**RECOMMENDATIONS**

**That Members adopt the Taxi Licensing Sub Committee procedures as part of the Taxi and Private Hire Licensing Policy.**

**Background**

- 1 A Private Hire or Hackney Carriage Driver or Private Hire Operator is required to be a 'fit and proper' person in accordance with the Council's Taxi and Private Hire Policy. This requires the person to demonstrate their fitness in relation to medical, criminal history and driver standards or in the case of Private Hire Operators their criminal history.
- 2 Similarly, the vehicle used must be compliant with the Council's policy in relation to compliance. These conditions adopt the European Whole Type Approval standards for passenger vehicles (M1), MOT standards and appearance conditions. Testing of vehicles is undertaken by approved garages that provide a Certificate of Compliance.
- 3 The sub committee may hear representations by officers or applicants in relation to the 'fit and proper person' test of an existing licence holder or of an applicant. Similarly application may be made to the sub committee if a vehicle does not meet the Council's vehicle standards and the applicant is seeking to appeal a decision by officers.
- 4 Following a recent Taxi Licensing sub-committee a review of the hearing procedures has been undertaken to address comments made by the applicant and Members present.
- 5 The procedures detailed in **Appendix** reflect the need to ensure the Applicant/Licence Holder has received adequate written notice of the hearing and been advised that they may have representation at the sub committee. Additionally the procedures have been amended to reflect the need to confirm in writing if an applicant or Licence Holder is to be represented.

*Background Papers: None*

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